



DAeCO Limited - Supplier Terms & Conditions

In Accordance with AS9120 8.4.3

By accepting or fulfilling any portion of the purchasing agreement or contract purchase order by DAeCO Limited the seller shall agree to the identified Terms & Conditions.

DAeCO Limited requires that all sellers maintain the proper identification and revision status on all specifications, drawings, work instructions, inspection requirements and any other associated technical documentation/information. Refer to AS9120 8.4.3.a

DAeCO Limited reserves the rights for the final approval of products and services offered in addition to the processes, equipment used and release of products and services. Our organization reserves the right to designate requirements for verification or validation activities that we, or our customer, intend to perform at the seller's premises. Refer to AS9120 8.4.3.b, 8.4.3.f

DAeCO Limited requires that all orders filled by external providers be carried out by competent qualified personnel. Verification of competency to be determined by DAeCO Limited applicable to the products and services obtained. Refer to AS9120 8.4.3.c

DAeCO Limited reserves the right to identify the requirements for external providers' interaction with the organization, which includes;

- The use of documentation
- Telephone/Email
- Documented records of any verbal confirmation or agreements.

Refer to AS9120 8.4.3.d

DAeCO – Unit 9 Benridge Business Park – Holyrood Close – Poole – Dorset – BH17 7BD
T: +44 1202 880302 – F: +44 (0)1202 880402 - www.daeco.co.uk
DAeCO Limited – Registered in England No. 7274500 – VAT No. 993 7458 56



External Provider shall meet the minimal performance requirements for on-time delivery and conformity of products and services, as defined by DAeCO Limited Failure to do so may result in Supplier Corrective Action Request.

If at any time Seller has reason to believe that deliveries will not be made as scheduled, Seller shall immediately give Buyer written notice setting forth the causes of the anticipated delay.

Additionally, DAeCO Limited will assess potential external provider Risk to the organization or its customer and may require mitigation actions.

Refer to AS9120 8.4.3.e

Where design and development activity occurs on behalf of DAeCO Limited or its customer, provider shall implement a process for determining requirements (inputs/outputs), verification, validation and control of changes. All approval of design and development activity shall be carried out by DAeCO Limited or its customer. Refer to AS9120 8.4.3.g

All products or services provided to DAeCO Limited shall be suitably marked and packaged using industry best practices or requirements defined by DAeCO Limited where applicable. All products shall be shipped and delivered in accordance with buyers requirements. DAeCO Limited has the right to approve or specify any special requirements, critical items or key characteristics where applicable. Refer to AS9120 8.4.3.h

DAeCO Limited requires that all sellers implement and maintain a certified quality system that:

- Ensures the use of customer approved/designated external providers
- Notify the organization of nonconforming material, escapes or product recalls, and obtain approval for disposition
- Prevent the use of unapproved, and counterfeit parts
- Notify DAeCO Limited of any changes to processes, products, or services, including any change in external providers' location or location of manufacture
- Flow down to external providers all applicable requirements including customer requirements
- Provide a certificate of conformity, test reports, or authorized release certificates, as applicable
- Retain all records related to the manufacture, inspection, testing, traceability, and conformance of products and services provided under this agreement for a minimum of 10 years, unless otherwise specified. Records must be stored in a

DAeCO – Unit 9 Benridge Business Park – Holyrood Close – Poole – Dorset – BH17 7BD

T: +44 1202 880302 – F: +44 (0)1202 880402 - www.daeco.co.uk

DAeCO Limited – Registered in England No. 7274500 – VAT No. 993 7458 56



manner that ensures they are legible, readily retrievable, and protected from damage, deterioration, or loss.

- At the end of the retention period, records shall be disposed of in a controlled manner to ensure confidentiality and data protection. Disposal methods must prevent unauthorized access or reconstruction (e.g., shredding paper documents, secure deletion of electronic files).
- Upon request, records must be made available to DAeCO Limited, their customers, and regulatory authorities.
- Failure to comply with these requirements may result in disqualification from future procurement.

In lieu of a certified quality system an audit or survey may be conducted based on the discretion of DAeCO Limited. Refer to AS9120 8.4.3.i

DAeCO Limited requires that all sellers agree to the right of access by the organization, their customer, and regulatory authorities to the applicable areas of facilities and to applicable documented information, at any level of the supply chain, where determined necessary. Refer to AS9120 8.4.3.j

DAeCO Limited requires that all sellers ensure that persons are aware of:

- Their contribution to product/service conformity
- Their contribution to product safety
- The importance of ethical behaviour

Refer to AS9120 8.4.3.k